



Hazelmere Avenue, Binstead, Isle of Wight, PO33 3SA

01983562341

contactus@binsteadpri.co.uk

www.binsteadpri.co.uk

Headteacher: Mrs R Chessell

Minutes for the Meeting of the Full Governing Board of Binstead Primary School to be held **at School** on 19<sup>th</sup> September at 6pm.

<b>Governor</b>	<b>Role</b>	
Kate Redrup	Co-opted Governor/Chair	Finance & FGB
Gemma Cook	Co-opted Governor/Vice Chair	Finance & FGB
Heidi Bruin	Staff Governor	FGB
Rebecca Chessell	Headteacher	Finance & FGB
Charlotte Bowerman	Parent Governor	FGB
Edward Marsden	Co-opted Governor	FGB
Sarah Rye	Co-opted Governor	Finance & FGB

Angela Dexter – SBM & Acting Clerk

**Decisions**   **Actions**   **Challenge**   **Support**

1	<b>Chair</b>	Apologies – None (Sarah Rye after meeting)
2	<b>Chair</b>	Declaration of pecuniary interests – no changes
3	<b>Visitors</b>	<p>Curriculum Update:</p> <p><b>Early Reading (Hannah)</b></p> <p>Phonics – Little Wandle</p> <p>Daily 30 min phonic lesson R/Yr 1 now Yr2 (Fluency books)</p> <p>Focus on fluency to move into KS2.</p> <p>Data Tracking – every 6 weeks Little Wandle.</p> <p>Keep Up programme 5-10min day KS1 and Catch Up KS2 every 3-week assessment. 90% from Reception to Yr 1 on track.</p> <p>Yr 1 2023 83% Phonic Check aiming higher 2024.</p> <p>Same terminology used across YrR and Yr1</p> <p>Should be able to read fluently by end of Yr1 ideally.</p> <p>Access reading across the curriculum. Need fluency and reading miles by Year 6 Sats to help them understand and process. (Sats reading paper would have taken 25% of time to read if reading 150 words a minute) Less time reading and more to answer questions.</p> <p>Keep up and Catch Up groups. As new scheme more KS2 Catch Up at the moment. Yr 3 still have 6 children who didn't pass phonics.</p> <p>Track bottom 20% every 3 weeks, filling out barriers to reading reports to see who needs intervention.</p> <p>Staff training available, need to increase confidence. Website training and scripts in place. (written by Hannah) Ofsted will observe staff listening to readers.</p> <p>Monitoring – Learning walk by lead to be completed. YrR and Yr1 class teachers monitor each other.</p>

Reading Framework – disparity between vocab rich and poor homes. How can we bridge the gap? Talk partners to boost confidence. Expose to new vocab.

Raise profile of class libraries – in class, now forward facing, less books but more relevant. Bright and clean books. Reception and KS1 End of day books to discuss and read with children, each week.

Yr1 – talking books or story on screen and time to read for pleasure.

Fluency books replace book bands books. All children doing fluency tests to allocate the correct books. Up to 120 words per minute. New testing to ensure correct books being given.

Big difference if child does or does not read at home.

**CB Q – What looking for in fluency.**

End Year 1 assessment, can then blend word in head and understand. No need to sound out. Allows them to move on need to be able to read 60 words per minute.

**KR Q – Are children enjoying the lessons?**

Easier to understand. Brain power going onto Phonics.

**HB Q - Impact of fluency?**

Help stamina for reading. New reading framework. Increase reading miles.

**HB Q What's the rationale between testing every 3 weeks?**

Little Wandle scheme specific, might need more time. No waste in learning time.

**GC – Do you have enough time to complete?**

Purposeful so time is found, harder at the start of the year as independence needs to be built first. Year groups can be mixed according to reading word level.

**KR Q – Can anyone come in and help read?**

Would have to do all Little Wandle training first. Programme needs to be followed. Sounds very important. Language important.

**CB Q – Parents don't have training?**

Reading meetings organised and videos to be shared. Ok for them to just listen but not try to sound out if not confident. Practice rather than teaching.

**RE (Julia)**

Lead for a few years, follow syllabus called Living Difference 4.

See handouts for full information

RE curriculum developed from syllabus to ensure continuity across all years. Plan shared – also available on website.

Every 2 years – Golden thread words. (Look at, at least once)

Community

Belonging

Special

Love

		<p>Use same language across all year groups. Cycle of enquiry plan from Living Difference 4.</p> <p>Younger children start communication stage, older enquire.</p> <p>Over last year action plan to build a clear curriculum. Plans already made for each year group with resources available. Confidence in teaching has grown, discussions more in depth with children. Lead reviewed RE memory joggers, children able to talk about learning.</p> <p><b>KR Q – Do you find the children share experience?</b> Not very multi-cultural or diverse in Binstead, children are open to talk about and share beliefs and ideas.</p> <p><b>HB Q Why just these religions?</b> Living Difference plan curriculum. Grey box on plan does have overview to allow other religions to be discussed.</p> <p>IOW LA Maintained school –agreed syllabus. Depends on make-up of local authority. Agreed with local diocese. Same as CofE school. Different for Catholic schools. Planning can be flexible, can change if you do have a more multicultural school. Taught Christians believe x, Sikhs believe x. We do have Church in to take assemblies.</p> <p><b>CB Q – Artefact box?</b> This is Hampshire, created own box for use in school.</p> <p><b>KR Q Do Children differentiate Church assemblies?</b> Yes</p> <p><b>KR Q What assemblies?</b> Monday – Head (Wider world / British values) Tuesday – Staff (school values) Wednesday – Class (based on Mondays assembly) Thursday – Singing Friday – Celebration Have to have collective worship every day.</p> <p>RC showed an assembly presentation – Countryside Code.</p>
4	<b>Chair</b>	Approval of the minutes of the last meeting: Approved
5	<b>Chair</b>	Any matters Arising from the minutes of the Previous Meeting: See action log below.
6	<b>GC</b>	Finance Update Everything in budget and all accounted for.
7	<b>RC</b>	Headteachers Report Positive start to term, new staff members (Sarah TA, Maddy FLO, Pip Teacher, Kate Teacher) all settled. Positive impact already especially Year 3 split. FLO, new to school, needed to embed in. Very positive for Safeguarding and family support. Parents have reached out to her. Capacity to help families.

		<p>SAT's Marking Review result – 2 tests reviewed. 1 reduced mark and 1 only gave 1 more mark. No difference to ARE. Currently in data checking process. Progress data (Progress for KS1 to KS2) need a national comparative before sharing.</p> <p>Attainment was good but progress less as lots Greater Depth in KS1 but not KS2.</p> <p>Use this to update action plans – why and what are we doing.</p> <p>2024, no KS1 SATs to use for progress in Yr6. Also, no actual KS1 Sats, back to Teacher Assessments. Going forward will be Reception baseline v Yr 6 Sats.</p> <p>Development Plan Shared at end of last school year with Head Teachers report. Updating now.</p>
8	<b>RC Chair</b>	<p>School Improvement Plan / Development Plan</p> <ul style="list-style-type: none"> <li>○ Governor Monitoring Cycle / Action Planning – any visits planned?</li> <li>○ Monitoring Reports – any visits happened?</li> </ul> <p>No visits, propose new cycle to get last year's monitoring reports to check actually happening.</p>
9	<b>GC/Chair</b>	<p>Safeguarding Updates KCSIE 2023 to be read.</p>
10	<b>HB AD RC</b>	<p>Health, Safety &amp; Wellbeing Updates Lots of Fire Drills – child set off Investing in new call points to increase steps needed to set off alarm. We treat every alarm as an emergency.</p> <p>Staff wellbeing – update given Less marking, PPA time at home, Disaggregated time discussed, Meetings only when needed. Employee Assistance Scheme.</p>
11	<b>Chair</b>	<p>Governor Matters, Reports &amp; Training</p> <ul style="list-style-type: none"> <li>○ Training &amp; Development – CB has Holding Leaders to Account booked.</li> <li>○ Feedback from Official Complaints - none</li> </ul>
12	<b>Chair</b>	<p>Policies for review – these are on the Governor Hub LA Policies – <a href="#">Safeguarding (Hampshire) - Adopted</a> <a href="#">Child Protection (Hampshire) - Adopted</a> <a href="#">Recruitment Policy (inc Safer Recruitment) - Adopted</a> GC Question – When I did the safeguarding training which included an update on KCSIE 2023 one of the main changes related to recruitment and stated that 'schools and colleges should inform shortlisted candidates that online searches may be done as part of pre-recruitment checks.</p> <p>Staff consulted on Safeguarding and Child Protection.</p> <p><b>GC Q - I have reviewed the updated Recruitment Policy &amp; Procedure and cannot see reference to this in there but it might be that it is in another document?</b></p>

		<p>AD Answer – <i>Gemma the Recruitment Policy is a LA one (which we cannot change), this is the most updated version (2020) however we do expect them to write a revised policy due to the changes in KCSIE 2023. This policy is used alongside Safer Recruitment which does state we Should inform shortlisted candidates. The advice from HR at the moment is to let them know in the invite to interview email. HR can do the online checks for us (at a cost) but need time to do them (1 week) or I have a template to use to show what checks we have completed.</i></p> <p>School written policies – Lockdown Policy – adopted</p>
13	<b>Clerk/ Chair</b>	Correspondence - none
14	<b>Chair</b>	<p>Impact of the meeting</p> <p>(i) What was the impact of the meeting?</p> <p>(ii) What difference has the meeting made?</p> <p>(iii) How did the meeting contribute to moving key matters forward?</p> <p>(iv) What are the next steps?</p> <p>Informative regarding reading and RE. Will help with Governor monitoring visits.</p>
15		Dates of the next meetings: 21/11/2023 – Half Year Budget to be signed off.
16	<b>Chair/ Clerk</b>	<p>Any Other Business</p> <p>Ofsted due soon! Who is available at short notice?</p> <p>GC – flexible if not in court.</p> <p>KR – day by day.</p> <p>CB – need to talk to new boss.</p> <p>At least 2 needed on the day if possible.</p>

### 2023 Action Log

Item	Action:	Assigned to:	Status:
1	Policies to be reviewed – checklist, ensure front cover with date amended.	AD/RC	Ongoing
2	Declaration of Pecuniary Interest	AD	To get updated
3	English Gov to read new Reading Framework	KR	new
4	Development Plan – update	RC	ongoing
5	Check monitoring visits last year and let people know who needs to go again	AD	To do
6	Safeguarding Governor Visit	GC	To be arranged
7	KCSIE 2023 – Send to Governors via Hub	AD	To do
8	Modern British Values – to read please	All	On hub

Approved by Governing body at meeting held 21/11/2023.